



ARTsmart—a 28 year-old Santa Fe-based nonprofit organization that provides visual arts education programs for youth—seeks a full-time Program Director.

Overview

The Program Director is responsible for the overall quality, efficacy, and sustainability of ARTsmart’s grant-funded and fee-for-service programs. The Program Director manages an instructional staff and program volunteers. The Program Director oversees the long-term strategic planning, development, and implementation of school-day, after-school, spring and summer break, and community-based programs, exhibitions, and special projects.

Qualifications and Requirements

- Master’s Degree in Education, Teaching, Arts Management, Museum Studies, or another applicable graduate degree preferred.
- Minimum 3 years experience teaching K-12 art classes at a public or private school, and/or a nonprofit arts organization.
- Minimum 5 years of experience in program and curriculum development.
- Strong knowledge of best teaching practices, current learning theories, classroom management, and cultural competence.
- Substantial experience supervising a team of instructors.
- Considerable experience in creating and maintaining program and project budgets.
- Community development/outreach experience strongly desired.
- Proficiency in Spanish language highly desirable.
- Proficiency with Microsoft Office and iPhoto.
- Excellent writing, editing, organization, communication, and diplomacy skills.

To apply for this position, please email a cover letter and resume to athomas@artsmartnm.org, no phone calls please. Type the following into the subject line of the email: ARTsmart Program Director Position.

This is an exempt salaried position with PTO, holidays, and a monthly health insurance supplement.

Deadline for applications: Open until filled

ARTsmart is an equal opportunity employer.

To learn more information about ARTsmart, or to see a full job description, please check out our website at artsmartnm.org